



## STALLHOLDER INFORMATION 2022

### EVENT DATE AND TIME

Sunday, 16 October 2022  
10:00am – 4:00pm

### LOCATION

TBC  
BLACKVILLE NSW 2343

### SITE COSTS

All sites at the Blackville Arts & Market Day are 3.0m x 3.0m. A non-powered site costs \$60.00, which includes a non-refundable component of \$10.00 deemed an *administration fee*. A powered site \$80.00.

**Additional items:** Hessian screens (approximately 2.5m x 2.5m) to display artworks can also be hired for \$20.00 each.

#### **Powered sites**

Power is limited so please ensure you indicate if you need access to power and its purpose on your application form to ensure we can locate your stall at the most appropriate site. Powered sites will be allocated at the discretion of the Committee.

### APPLICATION PROCEDURE

In order to be eligible for the Blackville Arts & Market Day, potential stallholders must follow the correct application procedure.

Accepted applicants from the cancelled 2021 event will be given priority in 2022.

Additional applications are open for **four (4) weeks from Wednesday 1 June, 2022 until Thursday 30 June, 2022.**

Applications will be assessed by the Market Coordinators and potential stallholders will be notified of the outcome of their application, via email, by **Friday 16 July 2022.**



## STALLHOLDER APPLICATION CHECKLIST

- Stallholder Application form
- Minimum of one (1), maximum of five (5) photos/images that can be used to promote your stall
- If applicable, a copy of your Food Handling certificates and Food Safety Supervisors (FSS) certificate
- A Certificate of Currency (COC) confirming your Public Liability Insurance

Please note all items on this checklist must be completed and supplied in order for your application to be considered. Applications need to be submitted, via email, to [info@blackvillemarkets.com](mailto:info@blackvillemarkets.com) by **Thursday 30 June, 2022**.

## STALLHOLDER ACCEPTANCE

Acceptance as a stallholder at the Blackville Arts & Market Day is at the discretion of the Blackville Arts & Market Day Committee. Acceptance in previous years does not guarantee future acceptance to the markets.

Upon acceptance, you will be sent a *Stallholder Briefing* email – it is your responsibility to read and understand all the requirements of your participation in the event, including the terms and conditions. Payment of *stallholder fees* will be required by **Friday 13 August, 2022**. The sites of any stallholders whose payments aren't received by this deadline will be reallocated. Bank details will be sent out once your stall application has been approved. Please note that a stall site is not confirmed until you have received written confirmation from the Market Coordinators and the associated stallholder fee has been paid.

Acceptance to participate in the Blackville Arts & Market Day and the payment of site fees acknowledges you agree to the terms and conditions as set out by the Committee.

On acceptance stallholders are entitled to:

- Stall site on event day
- Support and communication leading up to and throughout the day from Market Coordinators
- Advertising and promotion through event promotions
- Access to power (where applicable).